KYC Form from Edenred (India) Private Limited (EIPL) for Affiliates

Please fill in ENGLISH and in BLOCK LETTERS. (All information marked (*) in Sections A, B, C below are mandatory)

The information is sought under Prevention of Money Laundering Act, 2002, the rules notified thereunder and the Reserve Bank of India (RBI) guidelines on Anti Money Laundering and in view of the Policy Guidelines for issuance and operation of Prepaid Payment Instruments in India issued by RBI, relevant for issuance of prepaid vouchers.

A. Identity Details

* **1. Name of the Applicant** (Please write name as per Certificate of Incorporation/ Registration leaving one box blank between two words)

* **2. Date of Incorporation/ Registration** (Registration Number issued by Registration Authority)

* **3. Status** Please tick(✓)

☐ Company ☐ Financial Institution ☐ Proprietorship ☐ Bank ☐ Individual

☐ Partnership ☐ Government Body ☐ Non- Government Organization ☐ Others (please specify) _____

4. Permanent Account Number (PAN) ☐ PAN card copy attached

* **5. Nature of Business** _____

B. Address Details

* **1. Permanent Address/ Registered Address of Applicant**

City/ Town/ Village Pin Code

State Country

* **2. Address for Correspondence** (If different from Permanent Address)

City/ Town/ Village Pin Code

State Country

3. Contact Details of the person signing this form

1. Mr./ Ms

Tel (Off) DOB

Mobile Fax

Email id

C. Other Details

Copy of Mandatory Documents to be submitted, as applicable (Please tick against the documents attached)

I. Copy of Identity Proof

Companies / Body Corporates:

☐ Certificate of Incorporation

Scheduled Commercial Banks & Registered Financial Institutions:

☐ Copy of constitution / registration document

Proprietorship Firms / Individual (Any one):

☐ Passport ☐ Driving License

☐ Voter's ID ☐ Ration Card

Partnership Firms (Anyone):

☐ Certificate of Registration ☐ Partnership Deed

Liaison Offices:

☐ Approval from RBI to operate in India

Societies / Trusts / Foundations / NGOs / Charitable Bodies (Anyone):

☐ Certificate of Registration ☐ Trust Deed

Unincorporated Association or Body of Individuals:

☐ Proof of Existence / Constitution Document

II. Copy of Address Proof (Any one)

☐ Telephone Bill ☐ Electricity Bill ☐ Leave & License Agreement ☐ Others (please specify) _____

III. Authorization Check List

In case of companies is there a Board resolution for accepting EIPL Products? Is there an authorization for persons making transactions with EIPL?

☐ Yes, Copy of Board Resolution attached ☐ Yes, Copy of Authorization attached

☐ No, Board Resolution is not required ☐ No, Authorization is not specifically required

Note: Any document provided by the customer should be self attested with the company stamp.

DECLARATION

We hereby declare that the particulars given herein are true, correct and complete to the best of our knowledge and belief. We undertake to promptly inform EIPL of any changes or information provided herein above and agree that EIPL, their authorised agents and representatives ("the Authorised Parties") are not liable or responsible for any losses, cost, damages arising out of any actions undertaken or activities performed by them on the basis of information provided by us as also due to us not intimating/ delay in intimating changes. We acknowledge that we have been informed to maintain details of the beneficiaries to whom pre-paid payment instruments have been issued as per RBI Guidelines.

Name :

Designation :

Date :

Place :

SIGNATURE & SEAL OF AUTHORISED PERSON

Client Id (Not to be filled in by customer) : Form No.